



SOOKE & DISTRICT MINOR HOCKEY ASSOCIATION

PO BOX 383
SOOKE, BC V9Z 1G1
www.sookeminorhockey.ca

June 1, 2021

Job description: Fundraising and Sponsorship Manager

Are you energetic, personable, creative and looking to give back to the community?

SDMHA has a great opportunity for you to volunteer for a non-profit youth organization to help build strong community relations while strengthening your personal and professional resume. The intent is to incorporate local businesses with SDMHA to produce a prosperous, well-rounded community.

We are hoping to develop long-term relationships with businesses interested in supporting Sooke Minor Hockey. In return for their support, the association would recognize our sponsors in various ways such as on our website, social media, signs, playing equipment, uniforms, event flyers, and any distribution of promotional materials during events.

Reporting to the President and working closely with the Treasurer and the Social Media Manager, the Fundraising and Sponsorship Manager is responsible for reaching out to local businesses to acquire sponsorships and donations as well as implementing fundraising initiatives while adhering to SDMHA philosophies.

Typical duties

- Reach out to local businesses
- Contact existing sponsors with updated information
- Provide the Social Media Manager with Sponsor information
- Organize fundraising initiatives
- Attend monthly executive meetings

Estimated workload will be 1-2 hours per week.

If you are interested in this position, please reach out to president@sookeminorhockey.ca and note "Fundraising and Sponsorship Manager" in the subject line.